

Hours Not Worked Kentuckiana Works

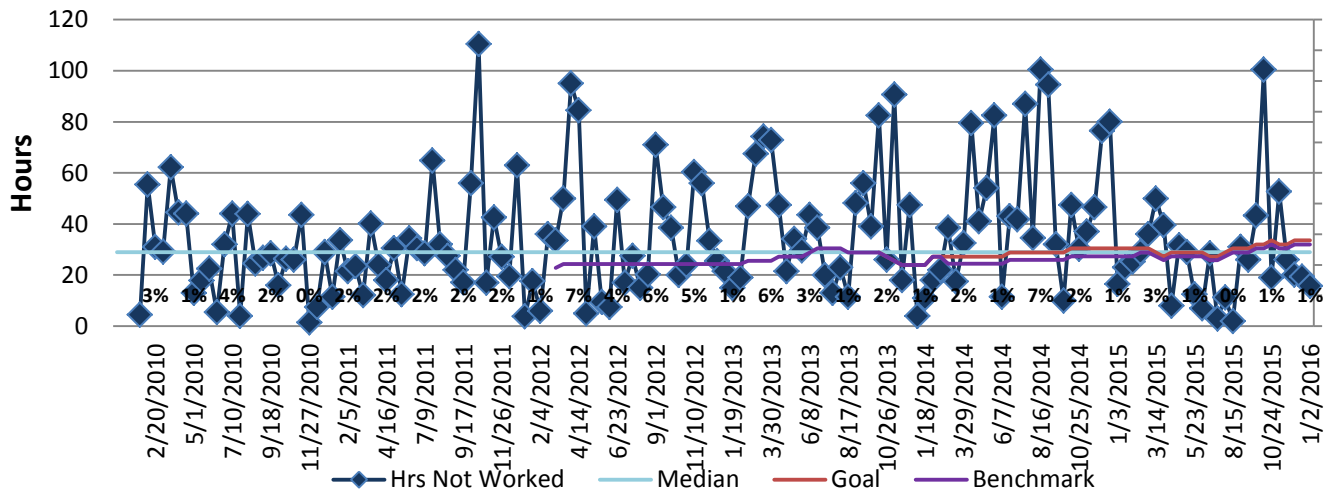
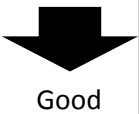


KPI Owner: Cindy Read

Process: Time & Attendance

Baseline, Goal, & Benchmark		Source Summary	Continuous Improvement Summary		
Baseline: Calendar Year 2013, 2.86% (896 hours)		Data Source: Payable Time PeopleSoft	Plan-Do-Check-Act Step 3: Determine and quantify root causes		
Goal: Compared to a baseline of 2.86%, reduce hours not worked to 2% of total hours worked in FY16 (July 2015-June 2016)		Goal Source: Scope Summary	Measurement Method: Total # of hrs per month employees were not at work performing normal job functions (excludes vacations & holidays), rate calculated by dividing by total standard hours		
Benchmark: Local Government Rate of 1.9%		Benchmark Source: Bureau Labor Statistics	Why Measure: Better understand culture impact on employee attendance		
			Next Improvement Step: Document root causes by person and determine what can be done to address the root causes		
How Are We Doing?					
12.21.14-01.02.16 12 Month Goal	12.21.14-01.02.16 12 Month Actual		12.20.15-01.02.16 Goal	12.20.15-01.02.16 Actual	
789	706		34	16	
Hours	Hours		Hours	Hours	

Hours Not Worked



12.21.14-01.02.16 Pareto Analysis

